

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

| TERMS OF REFERENCE (to be completed by Hiring Office) | | | | | | | |
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| Hiring Office: | ASRO / SRH | | | | | | |
| Purpose of consultancy: | <p>In 2019, the League of Arab States (LAS) in partnership with UNFPA Arab States Regional Office (ASRO) launched the Pink Tank initiative to advocate for breast cancer awareness in the Arab world. This initiative continued in 2020 with a virtual celebration during breast cancer awareness month where the Member States shared their efforts in combating breast cancer. The efforts presented were substantial and encouraged LAS and UNFPA ASRO to invest in documenting these initiatives in a consolidated format to publish it during the commemoration of Pink Tank in 2021.</p> <p>It is against this background that UNFPA ASRO seeks to hire an individual consultant to review, synthesize the submissions from the Member States and develop a regional analysis of the situational response in the Arab region drawing lessons learned from the national experiences shared in Arabic language. The outcome document will then be designed as one booklet to be used for advocacy at the country and regional levels.</p> | | | | | | |
| Scope of work: (Description of services, activities, or outputs) | <p>The consultant is required to:</p> <ul style="list-style-type: none"> ● Conduct literature review on breast cancer management endeavors in the Arab region and beyond during the past 10 years ● Review and synthesize the submissions from the League of Arab States Member States and develop a regional synthesis of the situational response in the Arab region drawing lessons learned from the national experiences shared in Arabic language ● Produce a report inclusive of: introduction on the topic and literature review, synthesis of the country submissions, and conclusion / recommendations identifying lessons learned and opportunities for advancing breast cancer management efforts in the Arab region. | | | | | | |
| Duration and working schedule: | Contract dates: 20 July to 30 September 2021 | | | | | | |
| Place where services are to be delivered: | All the work will be done remotely with virtual meetings with the SRH team as needed. | | | | | | |
| Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.): | <p>The consultant is expected to submit the deliverables based on the following timeline:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Deliverable (specific output)</th> <th style="text-align: center;">Delivery date</th> </tr> </thead> <tbody> <tr> <td>Draft consolidated report with analysis and synthesization of the Pink Tank related national efforts in the Arab region. The report should be in Arabic.</td> <td style="text-align: center;">20 August 2021</td> </tr> <tr> <td>Final report with analysis and synthesization of the Pink Tank national efforts in the Arab region</td> <td style="text-align: center;">15 September 2021</td> </tr> </tbody> </table> | Deliverable (specific output) | Delivery date | Draft consolidated report with analysis and synthesization of the Pink Tank related national efforts in the Arab region. The report should be in Arabic. | 20 August 2021 | Final report with analysis and synthesization of the Pink Tank national efforts in the Arab region | 15 September 2021 |
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| Monitoring and progress control, including reporting requirements, periodicity format and deadline | Consultant will be working in close cooperation with the UNFPA ASRO SRH team. The report should be presented in electronic format including annexes of any references shared by the Member States. |
| Supervisory arrangements: | Regional SRH and Humanitarian Programme Specialist |
| Expected travel: | No expected travel |
| Required expertise, qualifications and competencies, including language requirements: | <ul style="list-style-type: none"> ★ Relevant academic post-graduate qualification from an accredited institution (masters level at a minimum) ★ Minimum of 10 years of experience in writing, editing and developing reports in Arabic ★ Fluency in Arabic & English is a requirement (reading and writing) ★ Familiarity with the mandate of UNFPA in the region is an asset especially in relation to reproductive health |
| Inputs / services to be provided by UNFPA or implementing partner (e.g. support services, office space, equipment), if applicable: | UNFPA ASRO will provide the filled-in reporting templates collected from the Arab Member States on their Pink Tank-related initiatives |