


TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	ASRO (Youth Unit)
Purpose of consultancy:	<p>Literature reviews on the Arab region show that there is an increasing demand for sexuality education by young people. In addition, there are challenges that refrain young people to achieve their full potential, realize their sexual and reproductive health and rights, access to information and services which could increase their vulnerability and expose them to risky behaviours.</p> <p>On the other side, there are opportunities to improve the integration of CSE programming in the region. Most countries in the Arab region are signatory to international frameworks and conventions stipulating the commitment to avail SRH information and services for youth and adolescents and decrease female genital mutilation and child marriage. Civil society organizations and the media are playing an important role in promoting SRH&RR and comprehensive sexuality education through various channels, including social networks. Good practises from outside the region show integration of CSE in school curricula, with accompanying tools and guidance for the teachers.</p> <p>Last year, UNFPA Arab States Regional Office (ASRO) conducted a desk review of the CSE in the region highlighting the challenges, opportunities and lessons learnt from sexuality education in the Arab.</p> <p>There are also other initiatives that should be reviewed such as ‘Love matters’ initiative, the experience of CSE in Tunisia, and the UN Inter-agency CSE International technical guidance on sexuality education: an evidence-informed approach</p> <p>Building on this exercise, ASRO, is planning to develop a position paper and a guidance note on CSE in the Arab region. For this purpose, a consultant will be hired to develop these documents which will be utilized as an advocacy tool throughout the region. The consultant is expected to facilitate an Expert Group Meeting on Comprehensive Sexuality Education for the Arab region, with the objective to improve integration of CSE programming at national level and taking into account the variety of contexts.</p>
Scope of work: (Description of services, activities, or outputs)	<p>The consultant shall develop the position paper and guidance note on CSE in the Arab region</p> <p>More specifically, the consultant should:</p> <ul style="list-style-type: none"> - Share an inception plan for developing position paper and guidance note one week after the signature of the contract. This plan should be discussed and agreed with the ASRO SRH unit and youth unit. - Ensure a literature review of the most relevant references and strategic frameworks: UNFPA and UN frameworks on CSE, UN interagency CSE international technical guidance on sexuality education, ICPD, Nairobi commitments, etc., this task should be finalized by the third of May 2020 - Facilitate a virtual meeting with country offices onto understand better and summarize the challenges in implementing CSE in the region (third week of May) - Develop a position paper and guidance note for the Arab region. A draft of both documents should be ready by the end of June 2020

	<ul style="list-style-type: none"> - Facilitate the Expert Group Meeting: the objective of the meeting is to discuss current situation, challenges and opportunities for integration of CSE into national frameworks.. The expert group meeting also offers the opportunity to adapt, review and validate the position paper and the guidance note. - Share the final version of the position paper and the guidance note with SRH and youth teams for final review and validation by the end of July 2020.
Deliverables	The consultant should provide a position paper and a guidance note with suggestions on how to integrate CSE in national frameworks throughout the Arab region and what would be the best entry points
Duration and working schedule:	<p>Contract dates: the duration of the contract is:</p> <ul style="list-style-type: none"> - 20 working days for development of the position paper and the guidance note including revisions and inclusion of feedback from regional office - 2 days to attend the EGM between. <p>the period of the contract is between 20 May – august 15, 2020</p> <p>Note, if no EGM is held or the consultant is not able to attend, the contract will be for 20 working days only.</p> <p>Due to the current COVID-19 situation, the EGM could be done remotely. If the EGM is only 1 or 2 days, the consultant will be paid for the number of days attended.</p> <p>The payment should be as follow:</p> <ul style="list-style-type: none"> - 20% following the approval of the methodology and the conduct of the virtual meeting with COs. - 40% following development of the draft position paper and guidance note - 40% following the validation of the draft position paper and guidance note
Place where services are to be delivered:	In light of the current situation due to CoViD-19, the consultancy shall be conducted remotely. If the situation evolves, in-person meetings might be organized while keeping the same conditions of this contract and where all travel related costs, if any, will be covered by ASRO
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p>The soft-copies of the position paper and the guidance note should be shared by no later August 15, 2020.</p> <ul style="list-style-type: none"> - Inception plan for developing position paper and guidance note one week after the signature of the contract. This plan should be discussed and agreed with the ASRO SRH unit and youth unit. - Facilitate a virtual meeting with country offices onto understand better and summarize the challenges in implementing CSE in the region (third week of May) - Develop a position paper and guidance note for the Arab region. A draft of both documents should be ready by the end of June 2020 - Facilitate the Expert Group Meeting if situation will allow it - Share the final version of the position paper and the guidance note with SRH and youth teams for final review and validation by the end August 2020.
Monitoring and progress control, including reporting requirements,	The Youth unit and SRH unit will work closely with the consultant to ensure that the deadlines and content of the papers meet the requirements.

periodicity format and deadline	
Supervisory arrangements:	The consultant will be working in close cooperation with the Youth and SRH teams and under the supervision of the Youth Advisor.
Expected travel:	Not required unless there is a change in the current situation. Thenceforth, all travel related costs, if any, will be covered by ASRO
Required expertise, qualifications and competencies, including language requirements:	<ul style="list-style-type: none"> - Post graduate degree in the field of relevance for the assignment: medical sciences, public health or any social sciences degrees. - Minimum 8 years of relevant professional expertise in social sciences or related fields - Previous experience working with UN or INGO on SRH, ASRH or youth will be an asset. - Experience in facilitating workshops - Previous experience with focus on CSE aspects is considered as an asset - Excellent analytical and writing skills, - Familiarity with the mandate of UNFPA - Very good command in English and Arabic, both oral and written
Inputs / services to be provided by UNFPA or implementing partner (e.g. support services, office space, equipment), if applicable:	None required
Other relevant information or special conditions, if any:	<p>Payment of consultancy to be covered by the following CoA</p> <p>COA: RARB8YTH- CSE- FPA8o – 18000 – PU0074– 71300</p>
<p>Signature of Requesting Officer in Hiring Office:</p> <p>Name: Chokri Ben Yahia Date: 28 April 2020 Signature: </p>	